



New Safety Training Resource Available to AMRRP Members

The Arizona Municipal Risk Retention Pool understands the importance of ongoing efforts to develop and sustain successful safety and claim cost containment programs—something that’s especially challenging when municipal training and safety budgets are stretched thin in a difficult economy. In our continuous effort to help and assist our clients, the AMRRP Loss Control Team is excited to introduce a new, cost-free online training tool offered in conjunction with Safety National, the AMRRP’s excess workers’ compensation carrier.

“Safety Training Source” is a service that will offer an alternative to traditional training through a self-paced, online training resource. It can be used to supplement your municipality’s self-directed safety training program. This online training and learning management system tracking is available for every employee in your city or town. Training includes OSHA compliance topics, defensive driving, safety issues and more (a complete course listing is included with this bulletin). The Safety Training Source learning management system helps you assign courses to each employee, track progress and scores, and log completion of training.

This is how it works: each city or town can administer the training and assign the required training topics in accordance with each department’s requirements. Employees can then enter their established user name and password to complete the training; a quiz is provided to ensure the effectiveness of the training. The administrator will be able to generate a report which tracks individual and department progress.

Providing this service to our clients will allow the AMRRP Loss Control Team to focus on more specialized service within each of the Pool’s cities and towns.

To participate in this service, we ask that each city or town assign a Loss Control Coordinator to administer, customize and set up this program to suit the municipality’s specific needs. To access the Safety Training Source tool, go to www.safetynational.com and click on the “Services: tab. Scroll down to the bottom right and click “Safety Training Source”. Once you register, you will be notified of your user name and password by a system-generated e-mail. Since users will be set up as an administrator (“company manager”) in Safety Training Source, it is strongly recommended that users attend one of the online training classes hosted by the vendor (Summit) to learn how to navigate and use the administrative capabilities of the system. The classes are approximately an hour long and are offered several times each week. The list of days and times and instructions on how to register for these classes are located at the top of the admin login page.

Following registration, an AMRRP Loss Control Consultant will then contact users within 30 days as a follow up. In-office technical assistance will be provided by Matt Wilde at Southwest Risk Services. Matt will be available to assist AMRRP Members with assigning logins and passwords. He can be reached at 602-368-6642, or by e-mailing mwilde@berkleyrisk.com.

Safety Training Source is meant to provide a useful, easy-to-access online training tool to assist AMRRP Members with their own employee training requirements. All safety training should be tailored to the employees’ language abilities and level of education, and customized based on the hazards each municipality’s employees will encounter in the performance of their job duties. and While OSHA requirements do not expressly require training that is interactive and hands-on, it is often more difficult to provide effective training that includes these elements. Safety Training Source is an ideal training tool to use in situations where it would be extremely difficult, if not impossible, to provide effective training in the absence of site-specific instruction, especially with respect to hazards such as confined spaces. Hands-on training may also be essential at times, especially when training on hazards associated with equipment.

Safety Training Source Course List

General Courses

- Accident Investigation
- Aerial Lift Safety
- Air Emissions
- Asbestos Awareness
- Back Injury Prevention
- Back Safety*
- Benzene
- Bloodborne Pathogens*
- Compressed Gas Cylinders*
- Confined Space Emergency Rescue
- Confined Space: Permit-Required*
- Construction Safety Orientation*
- Crane Safety: Pendant Controlled Crane Safety
- Decision Driving® - Truck*
- Decision Driving®*
- Decontamination
- Disaster Readiness
- DOT: Driver Logs
- DOT: Driver Qualifications
- DOT: Pre and Post Trip Inspections
- Driver Awareness: 15-Passenger Van Safety
- Drug Testing Awareness
- Electrical Safety*
- Electrical Safety: NFPA 70E
- Employee Safety Orientation
- Energized Electrical Work Permit (NFPA 70E)
- Environmental Awareness
- Excavations, Trenches & Shoring*
- Eye Safety
- Fall Protection*
- Fire Safety*
- First Aid
- First Responder (Awareness Level) Training Program
- Food Allergens: Preventing Cross-Contamination
- Forklift Safety*
- Formaldehyde

- GMPs: Food Production Excellence
- HACCP: Food Hazard Prevention
- Hand Safety*
- Hazard Communication
- Hazard Recognition
- Hazardous Waste
- HAZWOPER
- Hearing Safety*
- Heat Stress*
- High Voltage: Awareness
- HMT: Bulk Transport
- HMT: General Awareness
- HMT: Non-Bulk Packaging
- HMT: Safe Work Practices
- HMT: Safety Requirements for Drivers
- HMT: Security Awareness
- HMT: Shipping Requirements
- Hoists & Slings*
- Hot Work*
- Hydrogen Sulfide Safety
- Incident Investigation
- Industrial Ergonomics
- Introduction to OSHA*
- Job Safety Analysis
- Lab Safety
- Ladder Safety
- Laser Safety
- Lead Safety
- Leadership Skills for Safety
- Lockout/Tagout*
- Machine Guard Awareness
- Machine Guarding*
- Marine Security
- Muscle Strains & Sprains
- Office Ergonomics
- Office Safety
- Off-the-Job Safety
- OSHA Recordkeeping
- PACE Behavioral Driving Large Vehicles

- PACE Behavioral Driving Light Vehicles
- Personal Protective Equipment*
- Pipeline Safety
- Power Press Safety
- Preventing Spills
- Process Safety Management
- Radiation Safety
- Rapid Track - Bloodborne for Healthcare
- Rapid Track - Needlesticks: Avoiding Exposure
- Rapid Track - Patient Lifting and Transfer
- Resource Conservation Recovery Act
- Respiratory Protection: Air Purifying Respirators
- Respiratory Protection: Air Supplying Respirators*
- Rigging Safety
- Road Rage
- Safe Behavior*
- Safety Attitude for Safety's Sake
- Safety Orientation
- Sexual Harassment: Understanding and Preventing Sexual Harassment
- Sexual Harassment: What Supervisors Need to Know
- Shock Proof: Qualified Employee
- Shock Proof: Unqualified Employee
- Silica Safety Awareness
- Site Security: What You Need to Know
- Slips, Trips, & Falls*
- Small Spill Cleanup
- Static Electricity
- Stormwater Management
- Street Smart: Driving Skills
- TSCA (Toxic Substances Control Act)

- Valve Safety
- Walking-Working Surfaces*
- Welding Safety*
- Workplace Violence: Prevent the Threat

Construction Specific Courses

- Aerial Lift Safety
- Compressed Gas Cylinders
- Concrete & Masonry
- Confined Space: Permit-Required*
- Electrical Safety
- Electrical Safety Part 2
- Excavations, Trenches & Shoring
- Eye Safety
- Fall Protection
- Fall Protection Part 2
- Fire Safety
- First Aid
- Forklift Safety
- Formaldehyde Safety
- Hand & Power Tools*
- Hazard Communication
- HAZWOPER
- Hearing Safety
- Hoists & Slings
- Hot Work Permit
- Introduction to OSHA
- Lead Safety
- Materials Handling
- Mobile Crane Safety
- OSHA Recordkeeping
- Personal Protective Equipment
- Process Safety Management
- Radiation Safety
- Respiratory Protection: Air Purifying Respirators
- Respiratory Protection: Air Supplying Respirators
- Scaffolding Safety
- Stairways & Ladders*
- Steel Erection
- Welding Safety

*Available in Spanish

All courses are subject to change.